



**2148 Lakeside Road
Duncan BC V9L 6M3**

Ph: (250) 743-7253

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mail@sunrisewaldorfschool.org

www.sunrisewaldorfschool.org

APPLICATION FOR ADMISSION OF FORMER STUDENT

Thank you for your renewed interest in Sunrise Waldorf School. A student will be considered a former student when they apply to return to the school after withdrawing during the school year, were asked to withdraw from the school, or if they have not re-registered for the upcoming school year.

Our application process for former students applying to return to Sunrise Waldorf School is as follows:

1. Complete the Application for Admission of Former Student and return it to the school office with the \$200.00 application fee along with previous school records from the time that the child was attending another school. The application fee is required for all applications and is valid for the current school year only.
2. It is imperative that school and family resolve any outstanding issues which may have contributed to the withdrawal of the student. Prior to a former student's application being considered, the following criteria must be met:
 - a. Payment of any outstanding fees.
 - b. Resolution of any outstanding issues by either the school or the family.
 - c. Commitment of school and family to maintain open, honest and respectful communication.
3. In order to address and resolve any outstanding issues, a meeting will be scheduled between the parents or guardians of the child and the Pedagogical Committee. Once any outstanding issues have been addressed an interview will be scheduled with the class teacher, parent(s) and child. During the interview, your child's general skills, abilities and stage of development will be reassessed. In some circumstances the Pedagogical Committee may be consulted. If necessary, you may be asked to provide further assessment.
4. Parents will be contacted by the Director of Admissions or the Head of School regarding whether or not your child has been accepted to return to Sunrise Waldorf School. Some students may only be accepted upon certain conditions.
5. If your child has been accepted, a non-refundable deposit of \$500 is due immediately. The deposit will be deducted from the annual tuition payment. Once the deposit has been received the Registrar will contact you for a registration appointment. Registration is complete upon payment of registration and tuition fees and upon signing the registration forms and tuition agreement.

Students who are registered will undergo a minimum three month trial period. During this time, the family will have the opportunity to reconnect with the school, and the teacher will be able to observe the student's needs and abilities. At the end of the trial period, either the parents or the school may terminate the enrolment.

Please note that applications received after August 15th cannot be guaranteed to start on the first week back to school in September.

Thank you for your continued interest, we look forward to meeting with you.



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For Staff Use Only:

Date Received: _____ Date given to teacher: _____
Application Fee Paid: _____ Interview Date: _____
Class: _____ Accepted / Not: _____
Teacher: _____ Start Date: _____

APPLICATION FOR ADMISSION OF FORMER STUDENT

Please complete this form and return it to the school office with:

- \$200 non-refundable application fee
- Previous school records and assessments
- A recent photo of your child

Student Information: (To be filled out by Legal Parent or Guardian)

Name: _____
First Middle Last

Date of Birth: _____ Place of Birth: _____ Gender: _____

Child resides with: Both Parents Mother Father Legal Guardian Other: _____

Legal Parent or Guardian Information: Mother Father Legal Guardian

Full Name: _____ Phone Number: _____

Address: _____
Street City or Town Province Postal Code

Email Address: _____ Occupation: _____

Parent Status: Canadian Citizen Permanent Resident Work Permit Study Permit Other: _____

Legal Parent or Guardian Information: Mother Father Legal Guardian

Full Name: _____ Phone Number: _____

Address: _____
Street City or Town Province Postal Code

Email Address: _____ Occupation: _____

Parent Status: Canadian Citizen Permanent Resident Work Permit Study Permit Other: _____



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Student Placement:

When would you like your child to start? _____

Child's age as of September 1st of entrance year: ____ years ____ months

Application is for:

Preschool: _____ Program Options: ____ 2 day (Th/F) ____ 3 day (M/T/W) ____ 5 day (M to F)

Child must be 3 years of age as of Sept. 1st of entrance year and must meet school readiness requirements.

Kindergarten: _____

Child must be 5 years of age by Dec. 31st of entrance year.

Grade 1: _____

Child must be 6 years of age by June 1st of the entrance year and must meet school readiness requirements.

Grades 2-8: _____ **Please indicate grade level.**

Child must meet school readiness requirements.

After School Care:

After School Care programs are available to children from Pre-K – Grade 1. Please indicate if you would like an afterschool care registration form for the following options:

Preschool After Care: 12:00pm to 3:00 pm

____ 2 day (Th/F) or ____ 3 day (M/T/W) or ____ 5 day (M to F)

Kindergarten After Care: 1:30 to 3:00 pm

____ M ____ T ____ W ____ Th ____ F

Grade 1 After Care:

Sep. to Dec.: Gr. 1 ends at 1:30 pm on Mondays and Fridays.

____ M 1:30 to 3:00 pm

____ F 1:30 to 3:00 pm

Jan. to Spring Break: Gr. 1 ends at 1:30 pm on Mondays only.

____ M 1:30 to 3:00 pm

General Information Continued:

Please describe your child's general health:

What qualities would you like to see strengthened in your child in the coming year?

Former Student Information:

What year was your child withdrawn from Sunrise Waldorf School? _____

What class was your child in when withdrawn from Sunrise Waldorf School? _____

Please give an overview of the reason(s) your child was withdrawn from Sunrise Waldorf School:

What circumstances have changed for your child that has led to your decision to apply to return to Sunrise Waldorf School?

Former Student Information Continued:

Please list the reasons why you are applying for your child to return to Sunrise Waldorf School:

Confirming Signature: **Mother** **Father** **Legal Guardian**

DATE: _____ **SIGNATURE:** _____
Parent/Guardian

This Section is for School Use Only

Interview Date: _____

Comments:

Does this child need further assessment?

Yes ___ No ___

Details: